

**BUCKS COUNTY COMMUNITY COLLEGE**

**NEWTOWN, PENNSYLVANIA**

TAOC Transfer Credit Evaluation Appeal Process

Appropriate for transfer are those courses that apply to the student's program of study and were passed with a grade of C or better, to a maximum of 30 credits. TAOC transcripts require assessment of those credits not accepted for transfer and are so recorded.

- Transcripts are reviewed for evaluation upon request by the student.
- Requests are made either on the application to the College or via a subsequent electronic request found at: <https://apps.bucks.edu/admissions/index.php#current>.
- Official transcripts are reviewed for potential transfer credit by the Assistant Directors of Admissions, along with a team of dedicated transcript evaluators.
- After transfer credits are posted to the student's Bucks transcript, the student may dispute any credits that did not transfer into Bucks by sending a Bucks email to the Director of Admissions ([barlowm@bucks.edu](mailto:barlowm@bucks.edu)). Additional review may require course content documentation and consultation with the appropriate Assistant Academic Dean for determination of the transferability of the course(s) being reconsidered.
- The student will be notified by Bucks email as to the acceptance or rejection of the disputed transfer course(s).
- If the student wishes to appeal the decision, the Director of Admissions will direct the appeal to the Dean of Academic and Curricular Services.